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## e-Museletter: August 2015

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## e-Museletter

University of Richmond School of Law

William Taylor Muse Law Library

Volume 30, Issue 1 · August 2015

### Welcome, New and Returning Students!

Welcome to the Law Library! This e-Museletter--now in its 30th volume--is your monthly update of important news from the Law Library. Training programs, library hours, announcements, and handy new resources will be highlighted each month for you. The library and technology staff is excited to help you with your information, research, and technology needs and questions. We also are happy to provide you with a pleasing and comfortable place to research and study. Do not hesitate to contact us if you have any questions and suggestions.

Enjoy the coming year. Welcome again!

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We've had some new additions to the Law Library over the summer that we'd like to share with you!

[Roger V. Skalbeck](#) joined Richmond Law as Associate Dean of Library & Information Resources in July. Dean Skalbeck came to Richmond Law from Georgetown University Law Center, where he was an associate librarian and co-taught a seminar in Technology Innovation and Law Practice, offering students the opportunity to explore the use of technology to expand access to justice. Dean Skalbeck is the co-author of Top 10 Law School Homepages, published from 2009-2012, and is a frequent presenter on legal technology at national conferences. He is a member of the CALI Board of Directors, former president of the Law Librarians' Society of Washington, D.C., and former chair of the Copyright Committee of the American Association of Law Libraries.

[Andrew Frank](#) is the Access Services Librarian in the Muse Law Library. He supervises circulation, reserves, and interlibrary loan services for the law library. Prior to joining the Richmond Law Library, Mr. Frank served as the Public Services Librarian at Wilson College in Chambersburg, PA and as a Research and



## Library Hours

Monday-Thursday 6:30 a.m. –  
Midnight

Friday 6:30 a.m. – 9:00 p.m.

Saturday 9:00 a.m. – 9:00 p.m.

Sunday 9:00 a.m.–Midnight

[Library Catalog](#)

[Exam File](#)

[Reserve a Study Room](#)

[Contact Us](#)

[Request a Research Refresher](#)

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Follow the William Taylor Muse Law Library at the

Instructional Services Librarian at Dickinson College in Carlisle, PA. He is a member of the American Library Association and the Virginia Library Association.

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## An Introduction to Law Library Staff

**Alexis Fetzer** and **Kat Klepfer**, our Reference and Research Services Librarians can assist you with legal research and reference questions. They are joined by other librarians, **Paul Birch**, **Joyce Manna Janto**, **Amy O'Connor**, and **Roger Skalbeck**, at the library's Reference Desk to help with your research needs. A reference librarian is available at the library's Reference Desk from 9 a.m.-7 p.m., Monday-Thursday; 9 a.m.-5 p.m. Friday; and 1 p.m.-5 p.m. on Saturday and Sunday. Most law librarians also teach in the first year Lawyering Skills program.

**Andrew Frank** is the Access Services Librarian, and **Ashley Vavra** is our Access Services Library Associate. Access Services staff assists you with reserve materials, checking out library materials, photocopier questions, location of materials, and many other related issues. Assisting **Mr. Frank** and **Ms. Vavra** at the Circulation Desk are many student associates, all of whom are law students.

There are four computer and technology staff members available to help you. **Paul Birch**, Computer Services Librarian, provides technology assistance to faculty who are integrating technology into the classroom and handles some Law School website duties. **Kimberly Edwards**, Computer Services Coordinator, troubleshoots hardware and software problems, trains users about various software programs used at the Law School, and oversees the operations of the Computer Help Desk and Law Library Computer Lab. **Alison Harvey**, Network Administrator, manages the Law School's servers and network, including the wireless network. **Carl Hamm**, Multimedia Services Coordinator, handles audio-visual operations, including classroom and Moot Court Room equipment. Student associates help with both computer and multimedia duties.

The Technical Services Department includes six staff members: **Mei Kiu Lo**, Catalog and System Librarian; **Amy O'Connor**, Digital Resources Librarian; **Janette Morgan**, Acquisitions & Serials Manager; **Timothy Edwards**, Collection Management Library Associate; **Kathy Salandro**, Acquisitions/Serials Library Associate; and **Kimberly Wolfe**, Technical Services Library Associate. Technical Services maintains the collection in an orderly manner, orders library materials, catalogs and classifies new materials, files new materials and other supplementation, and handles many other related duties, including the distribution of newspapers and magazines, shelving library materials, binding, and loose-leaf

University of  
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updates about  
library hours,  
highlights of faculty  
research, and  
interesting tidbits  
about legal research  
in the practice of  
law.



Facebook

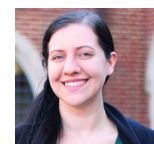


Twitter



### New Classroom and Carrels

You may have noticed a bit of construction going on this summer! The library is pleased to announce that we have added 13 new study carrels and a new classroom, L-31, in the Library to better serve our growing population.



filing. Undergraduate students assist with some technical services functions.

The Law Library Administration consists of **Roger V. Skalbeck**, Associate Dean for Library and Information Services & Professor of Law, **Joyce Manna Janto**, Deputy Director, and **Deborah Barlett**, Law Library Operations Manager. The administrative office staff is responsible for library operations such as budgets, facilities, and personnel. In addition to teaching in the first year Lawyering Skills program and their administrative responsibilities, **Professor Skalbeck** and **Professor Janto** teach upper level courses – Advanced Legal Research and Professional Responsibility.



## Law Library Policies

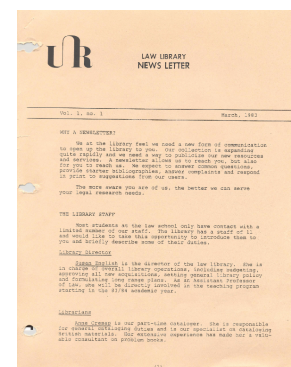
To keep the Law Library in the best condition possible and as quiet as possible, the Law Library staff asks you to adhere to the following guidelines.

- **Please use spill-proof containers for your beverages.** These containers include the Law Library mug that you received during orientation (or a similar type mug), bottles with caps, and commercial paper, plastic or Styrofoam containers with lids. Open cups and cans are permitted, but please use care to prevent spills.
- **Snack-type foods are permitted; other foods should be consumed in the DownUnder, the Law School Commons, or another location outside the Law Library.** Snack-type foods include crackers, chips, pretzels, candy, or sandwiches that have no odor. Foods such as pizza, chicken and hamburgers, Subway sandwiches, and hot foods are not permitted in the Law Library.
- **Proper disposal of food and drink litter is essential.** Please place these items in appropriate trash cans or recycling bins. If an accident such as a spill does occur, notify a staff member immediately



## E-Resource of the Month: PolicyMap

[PolicyMap](#) is a data and mapping resource that combines demographic, health, employment, and socioeconomic data about communities, census tracts, and other regions within the United States. It has the ability to map that data across the country and the file offers full-screen maps, a zoom search option, data menus, and 15,000 geographic indicators. It has a variety of features to create maps with multiple layers of data. Figures come from a wide variety of agencies and companies, ranging from the Administrative Office of the U.S. Courts to Valassis Lists. Access is campus wide and available through VPN.



## History of

so that we can get the liquid or stain cleaned.

- **Cell phones and pagers may not be used in the Law Library**, including stairwells and common areas. All students and other users should turn off the ring feature on their cell phones and pagers when entering the library so the noise does not disturb other users. If a call is received, please take the call outside the library.
- **Please be quiet.** Quiet voices may be used in the front area of the library (at the front tables and the service desks), but users should be silent after passing through the glass doors, including in all carrel areas.

Please be courteous to your fellow students and library users and follow these policies. Thank you for your cooperation.

## the Law Library

The Law Library is celebrating the 30th volume of the Museletter! Take a look at the first edition from March of 1983 while you [look over the historic timeline of the Muse Law Library!](#) This wonderful timeline that covers the history of the Muse Law Library with pictures and documents was prepared by Kimberly Wolfe, Technical Services Library Associate.

### Attention First-Year Students! Commercial Database Training: Bloomberg, Lexis, and Westlaw

First Year Students are required to attend one training session for each of the main commercial databases.

Lexis training - Monday, August 31, 2015 (Moot Court Room)	Westlaw training - Wednesday, September 2, 2015 (Moot Court Room)	Bloomberg Law training - Friday, September 4, 2015 (Moot Court Room)
9:00 - 9:50	9:00 - 9:50	9:00 - 9:50
10:00 - 10:50	10:00 - 10:50	10:00 - 10:50
11:00 - 11:50	11:00 - 11:50	11:00 - 11:50
1:00 - 1:50	1:00 - 1:50	1:00 - 1:50
2:00 - 2:50	2:00 - 2:50	2:00 - 2:50
3:30 - 4:20	3:30 - 4:20	3:30 - 4:20

