

8-2010

Museletter: August 2010

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Recommended Citation

Corriell, Suzanne, "Museletter: August 2010" (2010). *Museletter*. Book 95.
<http://scholarship.richmond.edu/museletter/95>

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Museletter

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**Fall 2010
Regular
Library Hours**

Sunday
10:00 a.m. - Midnight

Monday - Thursday
7:30 a.m. - Midnight

Friday
7:30 a.m. - 9:00 p.m.

Saturday
9:00 a.m. - 9:00 p.m.



WELCOME NEW AND RETURNING STUDENTS

By
Timothy L. Coggins

Welcome to the Law Library. The library and technology staff is excited to help you with your information, research, and technology needs and questions. We also want to provide you with a pleasing and comfortable place to research and study. Do not hesitate to contact us if you have any questions and suggestions.

It is my pleasure to introduce you to a talented group of individuals in the Law Library who are available to assist you.

Suzanne Corriell is the Head of Reference and Research Services, and **Heather Hamilton** and **Robert Murphy** are the Reference and Research Services Librarians. They can assist you with legal research and reference questions. Other librarians, **Paul Birch**, **Timothy Coggins**, **Joyce Manna Janto**, **Amy O'Connor**, **Sally Wambold**, and **Gail Zwirner**, also are available to help with your reference and research questions. A reference librarian is available at the library's Reference Desk from 9:00 a.m.–7:00 p.m., Monday–Thursday; 9:00 a.m.–5:00 p.m. Friday; and 1:00 p.m.–5:00 p.m. on Saturday and Sunday. Law librarians also teach in the first year Lawyering Skills program.

Gail Zwirner is Head of Access Services, and **Lori Mears** is Access Services Library Associate. Access Services staff assists you with reserve materials, checking out library materials, photocopier questions, location of materials, and many other related issues. Assisting Ms. Zwirner and Ms. Mears at the Circulation Desk are many student associates, most of whom are law students.

There are four computer and technology staff members available to help you. **Paul Birch**, Computer Services Librarian, provides technology assistance to faculty who are integrating technology into the classroom and handles many Law School's web site duties. **Kimberly Wiseman**, Computer Services Coordinator, troubleshoots hardware and software problems, trains users about various software programs used at the Law School, and oversees the operations of the Computer Help Desk and Law Library Computer Lab. **Alison Harvey**, Network Administrator, manages the Law School's servers and network, including the wireless network. **Carl Hamm**, Multimedia Technician, handles audio-visual operations, including classroom and Moot Court Room equipment. Student associates help with both computer and multimedia duties.

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The Technical Services Department includes five staff members: **Sally Wambold**, Technical Services Librarian; **Janette Morgan**, Serials & Acquisitions Manager; **Timothy Edwards**, Collection Management Library Associate; **Kathy Salandro**, Serials/Acquisitions Library Associate; and **Amy O'Connor**, Cataloging Library Associate. Technical Services maintains the collection in an orderly manner, orders library materials, catalogs and classifies new materials, files new materials and other supplementation, and handles many other related duties, including the distribution of newspapers and magazines, shelving library materials, binding, and loose-leaf filing. Undergraduate students assist with some technical services functions.

The Law Library Administration consists of **Timothy L. Coggins**, Associate Dean for Library and Information Services & Professor of Law, **Joyce Manna Janto**, Deputy Director, and **Deborah Barlett**, Law Library Operations Manager. The administrative office staff is responsible for library operations such as budgets, facilities, and personnel. In addition to teaching in the first year Lawyering Skills program and their administrative responsibilities, Professor Coggins and Professor Janto teach upper level courses – Advanced Legal Research and Professional Responsibility.

Enjoy the coming year. Welcome again!

Timothy L. Coggins

Associate Dean for Library and Information Services and Professor of Law

Law Library Policies

To keep the Law Library in the best condition possible, the Law Library staff asks you to adhere to the following guidelines.

Beverages are permitted in approved spill-proof containers only. These containers include the Law Library mug that you received during orientation (or a similar type mug), bottles with caps and commercial paper, plastic or Styrofoam containers with lids. Open cups and cans are not permitted.

Snack-type foods are permitted. Snack-type foods include crackers, chips, pretzels, candy, or sandwiches that have no odor. Foods such as pizza, chicken and hamburgers, Subway sandwiches, and hot foods are not permitted.

Proper disposal of food and drink litter is essential. Please place these items in appropriate trash cans or recycling bins. If an accident such as a spill does occur, please notify a staff member immediately so that we can get the liquid or stain cleaned.

Cell phones and pagers may not be used in the Law Library, including stairwells and common areas. All students and other users should turn off the ring feature on their cell phones and pagers when entering the library so the noise does not disturb other users. If a call is received, it must be taken outside the library.

Please be courteous to your fellow students and library users and follow these policies. Thank you for your cooperation.

New Displays: Lawyers in Popular Culture

By Heather Hamilton

Whether you're a 1L, entering the library for the first time or a returning 2L or 3L who knows the library like the back of your hand, you're in for a treat: the display cases on either side of the Merhige Special Collections & Rare Books Room have changed to illustrate "Lawyers in Popular Culture."

To the left of the Merhige Room door, the display focuses on lawyers as depicted in literature, with lawyers as heroes on one side and lawyers as villains on the other. Each book selected for the display is accompanied by a brief summary of the lawyer depicted within and an assessment of that character's heroics or villainy.

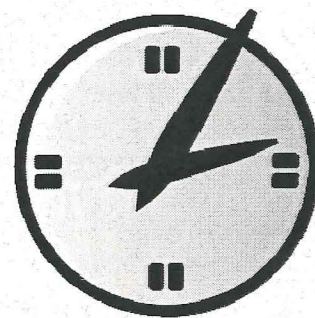
The right-hand display focuses on lawyers in today's culture. There are shelves dedicated to current authors of popular legal fiction, to movies and books based on real legal events, and to some of our favorite lawyers from television and the movies. Take a look and see who you recognize! You just may find one of your favorite legal characters in the display.

Library Expands Exam Study Period 24-Hour Access

By Gail Zwirner

Based on feedback in the student library survey, the library will expand the 24-hour access exam study period to three weeks. The Fall semester study period begins on Sunday, November 28 at 10:00 a.m. The library will stay open through the last exam on Friday, December 17. We intend to add a third week to the Spring study period as well.

The Circulation Desk staff will maintain its regular schedule during this period. Plan on making reserve requests and checking out other materials by midnight on Sunday to Thursday and Friday/Saturday by 9:00 p.m. For a complete list of library hours of operation, including break and holiday hours, help yourself to a copy at the Circulation Desk.



Thanks for responding to our survey last spring. Let us know if you have any questions or suggestions.

Copies of Course Books Available on Reserve

If you forget to bring your course book or just can't fit one more thing in your backpack, you can check out copies of required texts on reserve for your convenience at the Circulation Desk. These items circulate for four hours to allow enough time for you to get through your class.

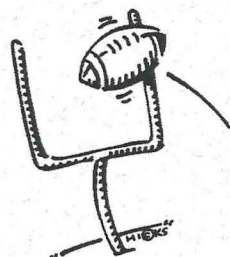
The student associates at the Circulation Desk can pull the book for you with a call number. To find that information:

- Go to the computer at the side of the Circulation Desk or to <http://librarycat.richmond.edu> and open up the library catalog;
- Click on the "Course Reserve" tab;
- Select the professor from the drop-down list and click on the "search" button;
- You will see a list of books available for the professor for the current semester;
- Give the call number of the book to the student assistant for retrieval.

Are You Ready for Some Football?!?

Ready! Set! Hike! The dust has finally settled on campus expansion surrounding the Law School, including the Carole Weinstein International Center, the Robins Stadium, and the Business School addition (well, maybe not totally settled). Six home games will affect Law School parking. The schedule (subject to change) is as follows:

September 18: 1:00 p.m.
September 25: 3:30 p.m.
October 2: 1:00 p.m.
October 23: 3:30 p.m.
November 6: 3:30 p.m.
November 13: 2:00 p.m.



We recommend that you arrive early on game days to get a parking space. Tailgating begins four hours prior to kick-off time. Consult the stadium website at <http://www.robinsstadium.com> for more information about schedules and parking.

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The Museletter is the official newsletter of the
William Taylor Muse Law Library at the School of
Law of the University of Richmond, Richmond,
VA 23173.